

SHADOWCHASE RUNNING CLUB

BOARD MEETING AGENDA - MEETING

4/17/17 1101 M Street, Modesto, CA

Call To Order

Secretary

- Review/Approval of Minutes

Program Director Reports

- Vickie Chu-Hermis – Modesto Marathon
 - Status Report on Training Survey
- Barbara Miller – Modesto Memorial Classic
- Mike Mason – Modesto Marathon Adult Training Group

Guest Forum

Treasurer

- Finance Report (Motion)
 - The Treasurer will bring the tax and regulatory filings made in 2016 for review by the Board to assist in fulfilling its duty of obedience. This is carried over since January.

Monthly Department Reports

- Review and Discussion

New Business

- The President is proposing to enhance the process of cashiering activities, increase the control over funds collected and the accounting for them. Deposit slips will be kept in each cash box and at the conclusion of each event or activity, the amounts collected will be summarized on an accounting record, then transferred to bank deposit slip, pictures will be taken of the record, the deposit slip and any checks, then the deposit bundled and either taken to the bank or the Treasurer. The pictures will be sent to the President, Treasurer, and the event director if that person desires. With the amount of the deposit declared prior to leaving the location of an event the organization will have significantly enhanced its control over cash and checks being handled. This was effectively used for the Marathon. Deposits made to Modesto Commerce in the night drop the day of the event.
- The Treasurer will bring the tax and regulatory filings made in 2016 for review by the Board to assist in fulfilling its duty of obedience. This is carried over since January.
- Incident Reporting – The Safety Committee will report on considerations and the appropriateness of reporting incidents.

Discussion Items

- Status Report of Conflict of Interest filings by Board
- Status Report on Training Survey
- Impact of open forum discussions. Heidi Ryan would like to discuss the negatives associated with having email chain discussions. A certain amount of conversation or information through email is good to keep people informed. E-mails are often times miss read and may have a different tone than what was meant. E-mails can also be forwarded to others which will lead to problems. Communication in person is the best way to air opinions and discuss solutions. Or communicate personally with an individual NOT in the open forum. People have feelings and often times someone's feelings get hurt and that does NOT foster a healthy community which is what ShadowChase wants to foster as a club! Or at least I thought that was the goal.
- Developing a maturing club. The President would like to discuss the always present opportunity to improve the club in delivering on the responsibility to the organization, its members, partners, sponsors and the community. The leadership role of the Board and all members holding responsible positions to put members interest first and to be accountable to them for all actions, be them in private or in public, these should be consistent in either forum. As a club, we are no better than how we treat each member at any moment. Further that we be responsive rather than allow "we are too busy" or simply "we don't have to" as acceptable responses. All leaders in the club have asked for the positions they hold and should not be allowed to disproportionately benefit or independently set direction. The Board needs to be fully accountable to its duty, whether they know and failed to find out about issues. Finally, we should seek out and promote members outside of the "inner circle" in an effort to boost participation and connection to the club.
- Meeting Notice to the President. As a member of all committees, the President should be timely notified of all meetings of any committee and receive a synopsis at the conclusion of the meeting. This has not been happening.
- Heidi Ryan, Membership Director, is proposed guidelines for the Promotion Director, in a document attached to the February agenda.
 - The President sees this as a vital need for all committees and directors and requested in February all Directors and Committee Chairs to submit similar guidelines for their area of responsibility by the agenda cutoff for the next meeting.

Old Business

- Community Project Update
 - It was presented to the city in a formal meeting with Jerome and Thomas.
 - ShadowChase will need to sign a maintenance agreement.

Open Forum

Good of the Order

Upcoming Dates

- Newsletter Cutoff – April 22 ,2017
- Run, April 23, 2017 – Pinnacles National Park
- Budget Preliminaries Due May 1, 2017
- March General Meeting, May 4, 2017, at the ShadowChase Office
- Department Updates for May Business Meeting due May 7, 2017
- Agenda Cutoff for May Business Meeting due May 7, 2017
- Park Cleanup – May 7, 2017
- Next Business Meeting, May 15, 2017, 7:00 PM at the ShadowChase Office
- Newsletter Cutoff – May 23, 2017
- Modesto Memorial Classic – May 27, 2017

Temporarily Shelved Items