

SHADOWCHASE RUNNING CLUB

AUGUST 2017

BOARD MEETING MINUTES:

1101 M Street, Modesto, CA

Meeting Attendance:

Bob Bennett – Member Present
Board Member – Laura Nance – Present
Promotional Director Board Member – Jerome Hicks - Present
Mike Mason – Department Head Training: Present
Treasurer and Board Member: Susan Cooper - Present
Barbara Miller – SCRC Member Present
President Board Member Present By Phone: Robert Serpa
Membership Board of Director: Heidi Ryan - Present
Kelly Short – Member Present
Vicki Chew-Hermis – Department Head Modesto Marathon Present
Alan Miller – Member Present
Past President Board Member – Thomas Lopes
Social Director Board Member – Gina Lopes
Race Director and Board Member: Mike Ariza - Present

Board Members in Absent:

Vice President Board Member Absent: Debbie Myteich
Director at Large - Board Member Absent: Fred Myteich
Board Member Secretary – Danielle Myers Absent

Board Meeting Minutes:

Since Danielle Myers was absent due to sickness she had asked Mike Mason, Training Department to take minutes for the August Board Meeting. The meeting notes below are those taken by Mike Mason.

Call To Order

Meeting called to order by Thomas Lopes 7:03pm.

President Serpa was in attendance and participated via phone – and asked Thomas Lopes to facilitate the agenda.

Secretary

- The board reviewed and approved the July Board Meeting Minutes.
A motion was made by Heidi Ryan motion to approve minutes 1st followed up with the 2nd motion by Jerome Hicks. The motion was passed by board members in present with an all in favor yes.

Program Director Reports

- Vickie Chu-Hermis – Modesto Marathon -

○ Status Report on Summary of Training Survey and draft for 2017/2018

Notes: Vicki reported on her department update and asked for any questions. Nothing big or new from her department. Question: Did the marathon make less money than previous year?

Response: Vicki/Susan: This was due to carry over from the previous 2 years of swag. Survey results from questions are in before and after season for the adults and kids. Action: Get Mike Mason the surveys before 1st informational meeting.

- Kelly Short – Escalon Park Fete

Notes: Profit and Loss – we still need more data input to make a determination. However anticipated profits approximately \$7K. Increased participants and shirt sponsorships.

- Dale G. – Run for the Cheese

Notes: Race is on track, shirts, permit, finishers medals and grand slam series is set to go. Do we own the race – SCRC owns the race.

- Mike Mason – Modesto Marathon Adult Training Group and Race Series.

Updates have been made to the departmental updates as noted below in the mentoring/coaching staff: Items of importance was discussed from the departmental report out as follows:

We currently have approximately 37 people signed up in the adult training group that includes mentor/coaches. We have three informational meetings at the McHenry Village Sutter Health Conference Centers.

This is the list for our Shadowchase Mentors/Coaches for the 2017-2018 season.

<i>Strong Wheeled</i>	1	AJ Mitchell	Coach – Independent
<i>Program Director</i>	2	Mike Mason	Program Director (Floater & Head Coach) – Independent
<i>Floater Coach</i>	3	Robert Serpa	Floater Coach – Independent
<i>Three for the Gazelles</i>	3	Amanda Drake	Coach – Shadowchase 2018
	4	Brent Jackson	Coach – Modesto Moves
	5	Lorena Rodriguez	Mentor
	6	Open	Mentor
	7	Gary Hayward	Mentor
<i>Mind over Miles</i>	8	Susan Taylor	Program Director (Head Coach) – Independent
	9	Joseph Dostie	Coach – Modesto Moves
	10	Eric Andrews	Mentor
	11	Karen Vona-McDonald	Mentor
	12	Veronica Rios	Mentor
	13	Liz Oherin	Mentor
<i>The High 5's</i>	14	Laura Nance	Coach – Modesto Moves

	15	Candice Dedini	Coach – Modesto Moves
	16	Thomas Romero	Mentor
	17	Sheila Mae-Annis	Mentor
	18	Roger Boyd	Mentor
<i>Wrockers</i>	19	Jerome Hicks	Coach – Shadowchase 2018
	20	Debbie Myteich	Coach – Shadowchase 2018
	21	Bree Fitzpatrick	Coach – Modesto Moves
	22	Larry DeWeber	Coach – Modesto Moves
	23	Christina Day	Mentor
	24	Danielle Jensen	Mentor
	25	Brandon Day	Mentor
	26	David Magana	Mentor
	27	David Grace	Mentor
	28	Kim Nixon	Mentor
<i>Walkers</i>	29	Leanne Mason	Coach – Independent Free Agent
	30	Karen Hall	Coach – Modesto Moves
	31	Marj Whinery	Coach – Modesto Moves
	32	Robin Melina	Mentor
	33	Jennifer Mello	Mentor
	34	Pam Kidroske	Mentor

Workout Schedule:

- First Workout Starts 10/7/2017 East Laloma Park FOR SHADOWCHASE
- Last Workout Ends 3/11/2018 – Modesto Marathon

Cost of program:

- \$55 per person (increase to promote online signup)
- Special discounts will be taken into consideration of the need.

Aid Station:

- Supplies coordinated by Heidi Ryan
- Jerry Nance volunteered for aid station duty.
- Volunteers supplied by members of the trainee group coordinated by Heidi Ryan.

Adult Training Group Sign up Paperwork:

- We will be using last year medical form approved by Dr Danielle Myers
- New coaches/mentor waiver forms (automated – now on line)

AED Equipment: PLEASE NOTE:

- On the departmental report out, head coach Mike Mason had asked the question as to who will have the SCRC AED and will that be provided to the adult training group?
- The board of directors agreed that the SCRC AED will be held in Heidi Ryan's car and not on the course with the adult training coaches. We currently do not have a SOP procedure and recertification of the AED equipment that is made known to the adult training coaches. Therefore, all emergencies will be directed to Heidi Ryan, membership director, as she will be the keeper of the AED.
 - First one to come upon the situation makes the call.
 - Second, Dial 911 if needed
 - Third, Dial Heidi Ryan's number if you dialed 911 (AED will be in her car and she will be responsible to getting fast access to the trainee down in the park)
 - Fourth, Dial Head Coach Mike Mason or Susan Taylor (They will not have the AED on the bike trailer roving first aid).

Race Series Update:

We have ordered approximately 135 medals to cover off the race series with 125 who are eligible. We are seeing a couple of situations in which virtual runners are not listed in the data base for some races. When this is brought to our attention we are correcting – so far we only have identified about 4 of these instances.

The medals are still on time to get here before the first week of October.

Guest Forum

Treasurer

- Finance Report (Motion) Heidi motion to 1st approve, Gina 2nd the motion, all in favor = yes. Motion passed.
- Update on DOJ notice: Department of Justice: Is asking for back 5 years of income taxes. SOI is completed for every other year:
- Update on Secretary of State response: Susan Cooper will be getting the past 5 years filed with the Secretary of State response.

Monthly Department Reports

- Review and Discussion: SCRC social is all in the plans for a BBQ will be held at Graceda – Modesto Moves is invited and also new members who attend the 9/6 informational meeting:

New Business

- Training Survey for 2017/2018
 - Adult Training - Need to get the form to Mike Mason before 9/6 to hand out at the informational meetings. Robert and Vicki will be the point people to get the form.
 - TRM starts training at the Halloween Fun Run.
- Adult Training/Run Signup & Membership Signup Data Base

- Mike Mason is moving to digital signups for the trainee group. He is proposing a fee increase to include the processing costs. (Membership has already had a signup process through active but not verifying membership up against the trainee group. Runsignup which is highly recommended by RRCA has controls in place that will oversee the general membership population for SCRC. Mike Mason has agreed to help Heidi with the online membership signup to try to automate the process of membership and training team signups. We all have been keeping an open dialog of what works and what does not. The objective is to save time, energy and improve upon the financial controls of intake and payment summaries back to the club. It was agreed that we would still allow for any manual signups, but those would have to be entered manually into the Runsignup data base. Runsignup will now be the official data base for our members. However, we are still recommending a parallel system (Heidi's spreadsheet) to run with online signup as to ensure that we don't lose any continuity.

Discussion Items

Old Business

- The Treasurer will bring the tax and regulatory filings made in 2016 for review by the Board to assist in fulfilling its duty of obedience. This is carried over since January. – Susan Cooper will email tax and regulatory filings to the board meeting.
- Community Project Update
 - The agreement has been approved by the City Council. Jerome and Thomas will update the group on the progress made. Update: City approved pending with a stipulation of a MOU (memorandum of understanding) and an insurance certificate with additional insured back to the city.

Open Forum

- Approve for Danielle Myers to send out to the local schools for donation request: Susan Cooper 1st, Heidi Ryan 2nd. All in Favor.
- Alzheimer's Association wants to rent tables from SCRC – general agreement \$5 rate per table – list out on the rental contract. Susan Cooper 1st, Mike Ariza 2nd all in favor = yes.

Upcoming Dates

The following was discussed as to our calendar with little feedback or discussion worth noting:

- Newsletter Cutoff – August 22 ,2017
- Labor Day, September 4, 2017
- Social Meeting, BBQ– September 7, 6:00pm Graceada Park
- Run of the Month – September 17, 6:30am, Redwood Regional Prk, meet at Park 'n Ride, Sisk Road
- Department Updates for September Business Meeting due September 10, 2017

- Agenda Cutoff for August Business Meeting due September 11, 2017
- Movie Night Planning Kickoff - September
- September Business Meeting, September 18, 2017, 7:00 PM at the ShadowChase Office
- October Newsletter Content Due – September 21, 2017
- Marathon Ordering Medals, Shirts, Swag - October
- October General Meeting – October 5, 2017
- First Adult Training Run – October 7, 2017, East La Loma Park
- TRM Start – October 7, 2017

Temporarily Shelved Items

None at this time.

Good of the Order

Meeting called to order at 8:49pm

Next board meeting: September 18th SCRC office.